To change your current concentration or degree program, please complete the <u>Classification Change for Grads</u> form, which is required by the Graduate Office. Below are some examples of completed forms, before signatures. Once you fill in your information, print and sign the form (top right), and acquire all other signatures. If you are not changing advisers, your current adviser should sign both adviser lines.

This form <u>cannot</u> be used if you are transferring to another department or college. This form is only for changes within your current department.

## **CHANGE CONCENTRATION**



### CHANGE OF CLASSIFICATION FORM FOR GRADUATE STUDENTS

INSTRUCTIONS: Use this form to request a change in a graduate student's academic classification when the change occurs within the same program or department. Please type all required information and print the form. Submit this form to the Office of Graduate and Professional Education for approval and recording. A signed confirmation will be sent. (Students who desire to change majors not housed in the same department must submit an admission application at grad-admissions.udel.edu/apply/) (Form revised: January 2017).

SECTION 1: CURRENT STUDENT INFORMATION			
STUDENT NAME	STUDENT ID #	STUDENT SIGNATURE	
Christine Reoli	123456789		
CURRENT COLLEGE		CURRENT DEGREE SOUGHT	
Engineering		MCE	
CURRENT MAJOR		CURRENT CONCENTRATION (If applicable)	
Civil Engineering		Civil Infrastructure Systems	

SECTION 2: FOR CHANGES WITHIN THE SAME DEPARTMENT (complete each appropriate item)				
NEW DEGREE	NEW MAJOR			
MCE	Civil Engineering			
NEW CONCENTRATION	DATE CHANGE IS TO BE EFFECTIVE			
Transportation Eng.	9/1/2018			
NOTE: If the student is changing from a doctoral program to a master's program, please indicate whether or not the student is also continuing in the doctoral program.	CONTINUING IN DOCTORAL PROGRAM			
	NOT CONTINUING IN DOCTORAL PROGRAM			
NOTE: If the student is changing from a master's degree to a Ph.D. degree, must the student complete the master's degree before being matriculated with a Ph.D. classification?	YES			
	NO NO			
IF NEW STATUS REQUIRES PROVISIONS, PLEASE STATE				

SECTION 3: SIGNATURES FOR APPROVAL OF CHANGE(S) (for changes within the same department or college)			
FORMER ADVISER	DATE	NEW ADVISER	DATE
GRADUATE PROGRAM DIRECTOR	DATE	DEPARTMENT CHAIR	DATE

# **CHANGE DEGREE PROGRAM (PhD to MCE or MAS)**



## **CHANGE OF CLASSIFICATION FORM FOR GRADUATE STUDENTS**

INSTRUCTIONS: Use this form to request a change in a graduate student's academic classification when the change occurs within the same program or department. Please type all required information and print the form. Submit this form to the Office of Graduate and Professional Education for approval and recording. A signed confirmation will be sent. (Students who desire to change majors not housed in the same department must submit an admission application at grad-admissions.udel.edu/apply/) (Form revised: January 2017).

SECTION 1: CURRENT STUDENT INFORMATION			
STUDENT NAME	STUDENT ID #	STUDENT SIGNATURE	
Christine Reoli	123456789		
CURRENT COLLEGE		CURRENT DEGREE SOUGHT	
Engineering		PhD	
CURRENT MAJOR		CURRENT CONCENTRATION (If applicable)	
Civil Engineering		Structural Eng.	
SECTION 2: FOR CHANGES WITHIN THE SAME DEPARTMENT (complete each appropriate item)			
NEW DEGREE		NEW MAJOR	
MCE		Civil Engineering	

SECTION 2: FOR CHANGES WITHIN THE SAME DEPARTMENT (complete each appropriate item)	
NEW DEGREE	NEW MAJOR
MCE	Civil Engineering
NEW CONCENTRATION	DATE CHANGE IS TO BE EFFECTIVE
Structural Eng.	9/1/2018
NOTE: If the student is changing from a doctoral program to a master's program, please indicate whether or not the student is also continuing in the doctoral program.	CONTINUING IN DOCTORAL PROGRAM
	NOT CONTINUING IN DOCTORAL PROGRAM
NOTE: If the student is changing from a master's degree to a Ph.D. degree, must the student complete the master's degree before being matriculated with a Ph.D. classification?	YES
	NO NO
IF NEW STATUS REQUIRES PROVISIONS, PLEASE STATE	

SECTION 3: SIGNATURES FOR APPROVAL OF CHANGE(S) (for changes within the same department or college)			
FORMER ADVISER	DATE	NEW ADVISER	DATE
GRADUATE PROGRAM DIRECTOR	DATE	DEPARTMENT CHAIR	DATE

# Cont. (MCE or MAS to PHD)



## **CHANGE OF CLASSIFICATION FORM FOR GRADUATE STUDENTS**

INSTRUCTIONS: Use this form to request a change in a graduate student's academic classification when the change occurs within the same program or department. Please type all required information and print the form. Submit this form to the Office of Graduate and Professional Education for approval and recording. A signed confirmation will be sent. (Students who desire to change majors not housed in the same department must submit an admission application at grad-admissions.udel.edu/apply/) (Form revised: January 2017).

SECTION 1: CURRENT STUDENT INFORMATION			
STUDENT NAME	STUDENT ID #	STUDENT SIGNATURE	
Christine Reoli	123456789		
CURRENT COLLEGE		CURRENT DEGREE SOUGHT	
Engineering		MCE	
CURRENT MAJOR		CURRENT CONCENTRATION (If applicable)	
Civil Engineering		Structural Eng.	

SECTION 2: FOR CHANGES WITHIN THE SAME DEPARTMENT (complete each appropriate item)	
NEW DEGREE	NEW MAJOR
PhD	Civil Engineering
NEW CONCENTRATION	DATE CHANGE IS TO BE EFFECTIVE
Structural Eng.	9/1/2018
NOTE: If the student is changing from a doctoral program to a master's program, please indicate whether or not the student is also continuing in the doctoral program.	CONTINUING IN DOCTORAL PROGRAM
	NOT CONTINUING IN DOCTORAL PROGRAM
NOTE: If the student is changing from a master's degree to a Ph.D. degree, must the student complete the master's degree before being matriculated with a Ph.D. classification?	YES
	NO NO
IF NEW STATUS REQUIRES PROVISIONS, PLEASE STATE	

SECTION 3: SIGNATURES FOR APPROVAL OF CHANGE(S) (for changes within the same department or college)			
FORMER ADVISER	DATE	NEW ADVISER	DATE
GRADUATE PROGRAM DIRECTOR	DATE	DEPARTMENT CHAIR	DATE